

MINUTES OF THE  
BOARD OF DIRECTORS MONTHLY MEETING  
OF  
LEA COUNTY WOMEN'S NETWORK  
August 10, 2009

The monthly meeting of the Board of Directors for the Lea County Women's Network was held on Monday, August 10, at 12:00 noon.

BOARD MEMBERS PRESENT: Sharon Clark (with Julie's and Jennifer's proxies), Cortney Whitley, Dee Dutton, Suzanne Holler (with Mikal's proxy), Marianne Westbrook (with Corinne's proxy), Louise Hudson, Charlotte Smith.

BOARD MEMBERS ABSENT: Corinne DiBlasi, Julie Hayles, Mikal Fonseca, Kyle Shepard, Jennifer Jordon.

CHAIRS PRESENT: Louise Hudson, Carol Crossland (with Kyle's proxy).

CHAIRS ABSENT: Mikal Fonseca, Virginia Teague, Lynda Lakin, Jennifer Jordon.

Meeting was called to order by President Sharon Clark at 12:00 pm. A quorum was present.

Agenda: The agenda was adopted on a motion by Suzanne and a second by Dee. Motion carried.

Minutes: The minutes of the previous month's meeting of July 13, 2009, were reviewed. A motion was made to approve the minutes (with two spelling changes on page 1) by Suzanne and seconded by Cortney. Motion carried.

Treasurer's Report: Kyle Shepard was absent, and Carol presented a Financial Statement as of 7/31/09 for Kyle. The Financial Statement was approved on a motion by Marianne and a second by Louise. Motion carried.

President Elect: Cortney Whitley had no report.

Membership/Banquet: Dee Dutton reported there are currently 47 members. Sharon raised the issue of how to get people to sign in at meetings. Suzanne suggested putting a list on every table for people to sign in, and Dee agreed to make 8 more copies to be placed on separate tables.

Programs/Speakers: Suzanne Holler reported that Leesa Lee, wife of Dr. Lance Lee, will be the speaker on acupuncture medicine at the August meeting. At the September meeting the speaker will be Debbie McCarthy on Massage Techniques. At the October meeting Louise Hudson will be the speaker. *along w/ others.*

Public Relations: Mikal Fonseca was absent. It is unknown if Mikal was able to get with Brenda Henning of USW about public relations contacts.

Secretary: Marianne Westbrook had no report.

Electronic Communications: Charlotte Smith reported that she has submitted a help ticket to determine the reasons for a problem with the LCWN URL. She has not had a response yet.

Website Coordinator: Julie Hayles was absent.

Mentoring Director: Louise Hudson announced that Laura Cordova will be the new counselor contact at the high school. She has notified her that the orientation presentation will be Wednesday, September 9<sup>th</sup>. Meetings will be scheduled on the second Monday of each month, starting in October.

Scholarship Director: Corinne DiBlasi was absent. Funds have been distributed for scholarships.

#### Committee Reports:

- By-Laws: Jennifer Jordon - absent.
- Finance: Carol Crossland had no report.
- Guest Relations: Virginia Teague - absent. Sharon states that Virginia has done a wonderful job. If anyone needs to have a card sent to someone, Virginia should be notified.
- Fundraising: Mikal Fonseca had no report.
- Health/Wellness: Louise Hudson had no report.
- Professional Development: Lynda Lakin - absent. Louise reported the committee has met and are working on the banquet. The first choice at this time is Thursday, January 21<sup>st</sup>.

#### Old Business:

- Strategic Planning Task Force Committee: Sheryl is the chair. Members are Julie, Charlotte, Cortney, and Sharon.

#### New Business:

- Carol reported Kyle received a letter from the Chamber of Commerce asking about paid advertising. It was decided there would be minimal benefit to do so.
- Habitat for Humanity asked LCWN to be a sponsor. LCWN does not do this.
- The Tour of Homes needs volunteers to prepare the homes to be toured. Please contact Mikal about this.

#### Other Business:

- The next board meeting will be held on Monday, September 14, 2009.
- The next Membership Luncheon will be Friday, August 21, 2009.
- Suzanne announced that she and Mikal will not be at the next board meeting.
- Sharon will not be at the membership meeting 8/21/09. Cortney will take her place. Charlotte will lead singing of God Bless America.

There being no further business before the board, the meeting was adjourned at 12:38 pm.

Approved this 14<sup>th</sup> day of September 2009

Sharon Clark  
President

M Westbrook  
Secretary

MINUTES OF THE  
BOARD OF DIRECTORS MONTHLY MEETING  
OF  
LEA COUNTY WOMEN'S NETWORK  
September 14, 2009

The monthly meeting of the Board of Directors for the Lea County Women's Network was held on Monday, September 14, at 12:00 noon.

BOARD MEMBERS PRESENT: Sharon Clark (with proxy for Suzanne and Mikal), Dee Dutton (with proxy for Cortney), Marianne Westbrook, Kyle Shepard, Charlotte Smith, Julie Hayles, Louise Hudson, Corinne DiBlasi

BOARD MEMBERS ABSENT: Cortney Whitley, Suzanne Holler, Mikal Fonseca, Jennifer Jordon,

CHAIRS PRESENT: Louise Hudson. *w/ Jennifer's proxy*

CHAIRS ABSENT: Jennifer Jordon, Carol Crossland, Mikal Fonseca, Lynda Lakin, Virginia Teague.

Meeting was called to order by president Sharon Clark at 12:01 pm. A quorum was present.

Agenda: The agenda was adopted on a motion by Marianne and a second by Louise. Motion carried.

Minutes: The minutes of the previous month's meeting of August 10, were reviewed. A motion was made to approve the minutes (with change to Louise Hudson as the speaker for October. Actually she is in charge of the Health and Wellness speakers for the October meeting. On page 2 the word "job" should be inserted where it is missing from a sentence under Guest Relations Committee) by Charlotte and seconded by Julie. Motion carried.

Treasurer's Report: Kyle Shepard offered a report and shared financial statements ending 8/31/09. Kyle reported that not much has changed on the report except for interest from the bank and a very small amount from Albertson's. A motion was made to approve the treasurer's report by Charlotte and seconded by Corinne. Motion carried.

President Elect: Cortney Whitley was absent; no report.

Membership/Banquet: Dee Dutton reported we have one new member who has not paid dues yet and another lady is thinking about joining.

Programs/Speakers: Suzanne Holler was absent. Sharon reported that Debbie McCarthy will be the speaker this month. Julie will introduce her as the speaker. In October Louise Hudson will present speakers on "Breast Cancer Awareness Month."

Public Relations: Mikal Fonseca was absent; no report. There was some discussion about the lack of presence in the Hobbs News Sun. Sharon agreed to call Brenda Henning to see if we can get something in the paper before Friday.

Secretary: Marianne Westbrook; no report.

Electronic Communications: Charlotte Smith had no report.

Website Coordinator: Julie Hayles had no report. She was complemented on the appearance of the website and the great job getting out newsletters.

Mentoring Director:

- Louise Hudson Louise reported about 17 girls showed up to complete applications for the mentoring program. This increase in numbers is attributed to greater assistance from high school counselor Laura Cordova. It is anticipated that more applicants will also come from Upward Bound now that Debbie Pruitt is heading Upward Bound.
- Julie suggested we try to get a feature article in the newspaper at the start of school as a community interest piece. Another good article would be on the student we helped attend the meeting of Regional Business Development Competition in Dallas.
- The Mentor meetings are the 2<sup>nd</sup> Monday of the month. The first meeting is in October, 7 pm, at Trinity Lutheran Church.
- It was suggested that Louise bring extra Albertson's cards to the Friday meeting for people to give to friends. She will also put a reminder in the bulletin reminding people to use them.

Scholarship Director: Corinne DiBlasi reported that two scholarship recipients from NMJC have attended one luncheon. Corinne is making sure that everyone is still registered for at least 12 credits. The USW student schedules cannot be accessed at the current moment. Charlotte agreed to help access this information. Once this information is confirmed, she will send out a letter to the recipients. Corinne would like to have scholarship recipients photographed for a newspaper or bulletin story. Corinne agreed to bring her camera and photograph each of them to send to Charlotte and Julie, if Brenda Henning does not already have photos.

Committee Reports:

- By-Laws: Jennifer Jordon was absent.
- Finance: Carol Crossland was absent.
- Guest Relations: Virginia Teague was absent.
- Fundraising: Mikal Fonseca was absent.
- Health/Wellness: Louise Hudson announced that Breast Cancer Awareness is next month.
- Professional Development: Lynda Lakin was absent.

Old Business:

- Julie wondered if Chamber of Commerce would not be good visibility for the organization. She will discuss this further with the task force.
- The Task Force has not met yet but will probably meet soon.

New Business:

- Julie announced that Wal Mart gives a matching grants (local Wal Mart grant matched by corporate headquarters) to organizations with interests similar to ours.

- Julie suggested trying to separate topics somewhat so that topics close together in the sequence are not too similar or too heavy a topic.
- Louise announced she still has two LCWN polo shirts and a T-shirt. Julie suggested using them as door prizes at the annual banquet.

Other Business:

- The next board meeting will be held on Monday, October 12, 2009.
- The next membership luncheon will be Friday, September 18, 2009.

There being no further business before the board, the meeting was adjourned at 1:02 pm.

Approved this 12 day of October, 2009

Sharon Clark  
President

M. Westbrook  
Secretary